



For people with intellectual and developmental disabilities

OHIO SHARED LIVING INDEPENDENT CONTRACTOR AGREEMENT

This agreement is made by and between The Arc of Ohio and _____
Please Print Name
as an Independent Contractor of Medicaid Waiver **Ohio Shared Living (OSL)** Services.

1. **TERM:** This agreement is effective upon signature of both parties; and, may be terminated at any time, for any reason, without notice.
2. **QUALIFICATIONS:** The Independent Contractor must meet all qualifications of Medicaid Home and Community Based Waiver direct support providers, according to the Ohio Department of Developmental Disabilities, **PRIOR** to providing services and throughout the term of this contract. Those qualifications include, but may not be limited to:
 - a. Must be at least 18 years of age.
 - b. Must have a high school diploma or its equivalent (documented by a diploma or application and assurance by the independent contractor).
 - c. A criminal background clearance.
 - d. Documentation that the independent contractor is not on the DODD Abuser Registry or any other similar registry.
 - e. Proof of valid driver's license and driver's abstract, if providing transportation services.
 - f. All DODD required trainings for HCBS waiver services.
 - g. CPR/AED & First Aid Training (with hands-on skill component).
 - h. Other trainings as requested.
3. **SERVICES TO BE PROVIDED:** Independent Contractor will perform the following services:
 - a. Ohio Shared Living Services as identified on the Individual Service Plan, authorized by the applicable County Board of Developmental Disabilities as outlined in OAC 5123:2-9-32.
4. **PAYMENT:** The Arc of Ohio will reimburse the Independent Contractor the daily rate of service less the 15% for administrative fees. Daily rates of service can be found in OAC 5123:2-9-32.

State Office
1335 Dublin Rd., Suite 104-D
Columbus, Ohio 43215
(800) 875-2723

Belmont Regional Office
100 W. Main St.
St. Clairsville, Ohio 43950
(740) 695-9310

Green Regional Office
2717 S. Arlington Rd., Suite E
Akron, Ohio 44312
(234) 571-5689

Miami Regional Office
405 Public Square, Suite 362
Troy, Ohio 45373
(937) 339-6222



For people with intellectual and developmental disabilities

5. PAYMENT PROCEDURES:

a. **Billing:** The Independent Contractor will complete the OSL documentation located in the Independent Contractor’s Arc of Ohio Dashboard for every day worked.

b. **Payment:** The Arc of Ohio shall issue payment bi-weekly in accordance with The Arc of Ohio Payroll Calendar.

6. RELATIONSHIP OF THE PARTIES: Independent Contractor is performing services for The Arc of Ohio and is not considered an employee of The Arc of Ohio and, as such, is entitled to no benefits or rights typically associated with employment.

7. NONDISCLOSURE: Independent Contractor agrees that he/she will maintain the confidentiality of all verbal and written information learned through the course of this contract and after.

8. ASSIGNMENT: This agreement may not be assigned by the Independent Contractor to another contractor.

9. ENTIRE AGREEMENT AND MODIFICATION: This agreement contains the entire agreement between parties. This agreement may not be modified except by later written agreement signed by both parties. **Independent Contractor assures that he/she meets qualifications.**

BY: _____
Gary A. Tonks, CEO—The Arc of Ohio **Date**

BY: _____
Independent Contractor **Date**

Independent Contractor’s Social Security Number

Independent Contractor’s Address (Line 1)

Independent Contractor’s Address (Line 2)

State Office
1335 Dublin Rd., Suite 104-D
Columbus, Ohio 43215
(800) 875-2723

Belmont Regional Office
100 W. Main St.
St. Clairsville, Ohio 43950
(740) 695-9310

Green Regional Office
2717 S. Arlington Rd., Suite E
Akron, Ohio 44312
(234) 571-5689

Miami Regional Office
405 Public Square, Suite 362
Troy, Ohio 45373
(937) 339-6222